

REDWOOD COUNTY, MINNESOTA

May 11, 2010

The Board of County Commissioners met for a regular work session at 8:30 a.m. in the Commissioners' Room in the Government Center, Redwood Falls, Minnesota.

Present for all or portions of the meeting were Commissioners Lon Walling, Gary Dahms, John Schueller, Priscilla Klabunde and Al Kokesch; Administrator Vicki Knobloch; Veteran Service Officer Marty Caraway; Technology Specialist Josh Lueck; Technology Support Specialist Vicky Firle; Sheriff Randy Hanson; EM Director/Safety Coordinator Jim Sandgren; Auditor-Treasurer Jean Price; Redwood Valley High School careers student Nick Schmidt and Highway Engineer Willy Rabenberg.

COUNTY DEPARTMENT UPDATES

- Lueck and Firle updated the Board on the Building Cabling Project, AS400 Disaster Recovery, completion of the server room move at the Courthouse, Pictometry, completion of the telephone system; status of Landlink in the Recorder's Office and the IT User Group meeting they attended in Willmar.
- Caraway updated the Board on the Digital Records Management (DRM), status of the State Cemetery and other activities in the Veteran Service Office.

ASSISTANCE TO FIREFIGHTERS (AFG) GRANT - ARMER

- Hanson and Sandgren updated the Board on the application process and the status of the Assistance to Firefighters (AFG) Grant for ARMER equipment.

ACCOUNTING POLICIES AND PROCEDURES MANUAL

- Price reviewed the Accounting Policies and Procedures Manual which includes the County's overall internal controls and written procedures covering management's administration of the budget; the additions, deletions, and transfers of capital assets; and computer risk management with the Board.

HIGHWAY

- Rabenberg presented a draft Driveway Entrance Policy and discussed the changes with the Board.
- Rabenberg updated the Board on the status of the Clements Shop.

HIGHWAY ENGINEER INTERVIEW

- The Board conducted an interview with Rabenberg for the position of County Highway Engineer.

COMMISSIONERS

- The commissioners reported on meetings they attended.

Walling

- Walnut Grove City Council

Klabunde

- Restorative Justice Advisory Board
- Drug Task Force
- Redwood Area Hospital Appreciation

Schueller

- Area II

Dahms

- EDA/RADC

Kokesch

- Tatanka Bluffs – Green Corridor
- Gilfillan Open House

ADJOURN

- There being no further business, Chair Schueller declared the meeting adjourned at 12:10 p.m.

John Schueller, Chair
Board of County Commissioners

Attest: _____
Vicki Knobloch
County Administrator