

REDWOOD COUNTY, MINNESOTA

MAY 18, 2010

The Board of County Commissioners met in regular session at 8:30 a.m. in the Commissioners' Room in the Government Center, Redwood Falls, Minnesota.

Present for all or portions of the meeting were Commissioners Lon Walling, Gary Dahms, and John Schueller; Al Kokesch; Priscilla Klabunde; Administrator Vicki Knobloch; Public Health Director Genie Simon; Renville County Community Health Services Director Jill Bruns; County Attorney Patrick Rohland; Assistant Attorney Amy Busse; Highway Engineer Willy Rabenberg; Auditor-Treasurer Jean Price; Sheriff Randy Hanson; Human Services Director Patrick Bruflat; Fiscal Supervisor I Lyn Rayburn; Social Worker Abbey Guggisberg; Court Services Officers Lori Anderson and Duane Frank; Social Worker Team Leader Karla Arends; Emergency Management Director/Safety Coordinator Jim Sandgren; Human Resources Technician Heidi Hennen; Bert Doll, Denise Kerkhoff and Jen Otto.

Chair Schueller called the meeting to order asking for the Pledge of Allegiance to the Flag.

Denise Kerkhoff with New Horizon's Crisis Center spoke in open forum and expressed her concerns with the Social Worker vacancy in the Child Protection department at Human Services that will occur June 4, 2010, and wanted to voice her support for the filling of the vacancy.

On motion by Dahms, second by Klabunde, the Board voted unanimously to approve the revised agenda.

CONSENT AGENDA

- On motion by Klabunde, second by Walling, the Board voted unanimously to approve the following:
 - May 4, 2010 Board minutes.
 - May 11, 2010 Board minutes.
 - Payment of bills as follows:

Revenue Fund	\$ 85,713.04
Building Fund	\$ 1,076.77
Ditch Maintenance Fund	\$ 22,892.84
Solid Waste Fund	\$ 13,924.88

- Payment of PHS bills in the amount of \$24,435.24.
- Per diems totaling \$184.00 for meetings and miscellaneous expenses not listed on the committee list.

EMPLOYEE RECOGNITION

- The Board recognized Administrator Vicki Knobloch and Deputy Sheriff Rob Hillesheim for 5 years, License Center Technical Clerk Jeanette Prahl for 10 years and Dispatcher/Jailer Julie Sens for 20 years of service to Redwood County.

AUDITOR-TREASURER

- On motion by Kokesch, second by Walling, the Board voted unanimously to adopt the Redwood County Accounting Policies and Procedures Handbook as presented.

Consent Agenda

- On motion by Dahms, second by Walling, the Board voted unanimously to approve the following:
 - Cash Balance Report.
 - Budget Report.
 - April Disbursements in the amount of \$1,082,494.93.
 - Investment Summary.

ADMINISTRATOR

- On motion by Kokesch, second by Dahms, the Board voted unanimously to approve the payment to Redwood Telephone Company for the lowering telephone cable for highway project SAP 64-609-14 and SAP 64-709-01, not to exceed \$11,000.
- On motion by Walling, second by Kokesch, the Board voted unanimously to adopt the Redwood County Rural Access Entrance Policy as presented by the Highway Department.
- On motion by Klabunde, second by Kokesch, the Board voted unanimously to table the Lease Agreement with the City of Clements until June 1, 2010.
- On motion by Walling, second by Dahms, the Board voted unanimously to approve the following resolution:

RESOLUTION APPOINTING WILLIAM RABENBERG AS THE COUNTY HIGHWAY ENGINEER OF THE COUNTY OF REDWOOD

WHEREAS, Ernest Fiala was the County Highway Engineer of the County of Redwood serving an appointed term of office expiring May 18, 2010; and

WHEREAS, Mr. Fiala submitted notice of his intention to retire dated January 14, 2010 and effectively retired on February 15, 2010; and

WHEREAS, Mr. Fiala's retirement created a vacancy in the office of County Highway Engineer; and

WHEREAS, William Rabenberg was appointed interim County Engineer to complete the remainder of Mr. Fiala's unexpired term expiring May 18, 2010;

WHEREAS, the expiration of the interim appointment requires that the County Board act to appoint a County Engineer pursuant to Minnesota Statutes § 163.07;

WHEREAS, Minnesota Statutes § 163.07 states in part "[t]he county board of each county shall appoint and employ, as hereinafter provided, a county highway engineer who may have charge of the highway work of the county and the forces employed thereon, and who shall make and prepare all surveys, estimates, plans, and specifications which are required of the engineer;" and

WHEREAS, the County Board has determined that William Rabenberg, a person who is qualified under Minnesota Statutes § 163.07 by education, licensure and experience, is best suited to act as Redwood County Highway Engineer.

NOW, THEREFORE, BE IT RESOLVED:

1. That a vacancy in the Office of County Engineer will occur on May 18, 2010.

2. That in accordance with Minnesota Statutes § 163.07, subd. 2, William Rabenberg is appointed as the County Engineer for an initial term of 4 years, effective May 18, 2010 through May 18, 2014.
3. That William Rabenberg, as County Engineer, shall devote his entire time to official duties and, before entering upon the duties of office, give bond to the state in the penal sum of \$25,000, to be approved and filed in the same manner as are the bonds of the other county officers. All premiums for the bond shall be paid by the Redwood County.
4. That in recognition of the appointment of William Rabenberg and prior service as Assistant County Highway Engineer:
 - a. All time in service related benefits shall utilize the initial employment date.
 - b. Existing benefits including vacation and sick leave will continue during the appointment period.
 - c. The salary grade for the position shall be 21.
 - d. The step placement shall be 7, \$41.46.

- On motion by Dahms, second by Walling, the Board voted unanimously to approve the following resolution:

RESOLUTION FOR MN VALLEY SNOW RIDERS-REDWOOD GRANT

BE IT RESOLVED that Redwood County act as the legal sponsor for an application for funding to the State of Minnesota Department of Natural Resources for Maintenance of snowmobile trails managed by MN Valley Snow Riders-Redwood.

BE IT FURTHER RESOLVED that upon approval of its application by the state, Redwood County may enter into an agreement with the State of Minnesota for the above referenced project and that it will comply with all applicable laws and regulations stated in the agreement.

BE IT FURTHER RESOLVED that the Chair of the Redwood County Commissioners is authorized to sign such an agreement with the Minnesota Department of Natural Resources.

BE IT FURTHER RESOLVED that the County Auditor-Treasurer is authorized to serve as the fiscal agent for the above mentioned project.

- On motion by Kokesch, second by Dahms, the Board voted unanimously to approve Area II Delegate Schueller's signature on the Area II Addendum No. 8 to the Joint Powers Agreement extending the effective period to June 30, 2011.
- The Board reviewed the first quarter per diem report for 2010.
- On motion by Kokesch, second by Dahms, the Board voted unanimously to approve the following resolution:

RESOLUTION OF THE REDWOOD COUNTY BOARD OF COMMISSIONERS

BE IT RESOLVED by the Redwood County Board of Commissioners that, as Loan Sponsor, the Redwood County Board of Commissioners enters into the attached Minnesota Clean Water Partnership Project Implementation Loan Agreement Amendment #3 along with Brown Nicollet Cottonwood Water Quality Joint Powers Board, as Project Sponsor, and the Minnesota Pollution Control Agency to conduct the implementation of the Implementation of the Conservation Practices and Effectiveness Monitoring in the Middle Minnesota Watershed Clean Water Partnership Project.

BE IT FURTHER RESOLVED by the Redwood County Board of Commissioners that the County Board Chair, John Schueller be authorized to execute the attached Minnesota Clean Water Partnership Project Implementation Loan Agreement Amendment #3 for the above referenced Project on behalf of the Board as Loan Sponsor.

- On motion by Klabunde, second by Kokesch, the Board voted unanimously to accept the quote from Davis Typewriter, Worthington, for 247 cases of no-recycled content paper for the County's annual paper order. The quotes received were:

Davis Typewriter, Worthington	\$ 7,325.48
Heartland Paper Co., SD	\$ 7,347.01
Ed Davis Business, Willmar	\$ 7,787.45
Northern Business Products, Willmar	\$ 8,183.42
Kemskes, New Ulm	\$ 8,629.61
Office Max, Willmar	\$ 10,340.78

- On motion by Walling, second by Dahms, the Board voted unanimously to approve the following change order for the wall furring and insulation changes at the exterior wall that necessitated changing the mounting of the electrical boxes in thirty three (33) locations and additional power to the License Center, display case and electric locks into the classroom area at the Government Center:

Trade Contractor	Total
L & S Electric	\$ 1,738

Personnel Action Item:

- On motion by Kokesch, second by Klabunde, the Board voted unanimously to approve the resignation, with regrets, of Social Worker Abbey Guggisberg effective June 4, 2010.

Commissioner Item:

- Board Chair Schueller appointed Chuck Robasse be nominated to serve a second three year term on the Southwest Minnesota Emergency Medical Service (EMS) Corporate Board of Directors.

HUMAN SERVICES

- Guggisberg and Arends updated the Board on the importance of the child protection program.
- Bruflat updated the Board on the Southern Prairie Health Purchasing Alliance (SPHPA) and informed them of their upcoming meeting scheduled for May 27, 2010.
- On motion by Walling, second by Kokesch, the Board voted unanimously to approve the contract with Avera McKennan for Mental Health holds from July 1, 2010 through June 30, 2011, pending County Attorney approval.

Consent Agenda

- On motion by Dahms, second by Walling, the Board voted unanimously to approve the following consent agenda:
 - Budget report.
 - Out of Home Placement report.

- Licensing report.
- Caseload Summary.
- Social Welfare & Special Projects Funds transactions and balances.
- Human Services expenditures of current month in the amount of \$193,268.81 and Director's action expenditures subsequent to last month's Board meeting in the amount of \$35,406.10.

SHERIFF

- Hanson updated the Board on Redwood County Jail population for April 2010.
- On motion by Klabunde, second by Walling, the Board voted unanimously to approve the following resolution:

**A RESOLUTION ACCEPTING THE DONATION OF \$250.00 FOR
SUPPORTING THE REDWOOD COUNTY LAW ENFORCEMENT**

WHEREAS, Mike and Nancy McNamara wish to donate \$250.00 to the Redwood County Sheriff's Department for water rescue equipment; and

WHEREAS, the Board of Commissioners appreciates the generosity of Mike and Nancy McNamara, in supporting the Redwood County Sheriff's Department;

NOW THEREFORE BE IT RESOLVED, that the Board of Commissioners hereby approves the acceptance of \$250.00 from Mike and Nancy McNamara to the Redwood County Sheriff's Department, on behalf of the County.

- On motion by Kokesch, second by Walling, the Board voted unanimously to accept the Region V Emergency Management Homeland Security Reimbursable Grant in the amount of \$8,000, to be used for the purchase of ARMER radio equipment.
- On motion by Walling, second by Kokesch, the Board voted unanimously to approve the purchase of radio equipment from Alpha Wireless in the amount of \$7,977.00, to be paid by the Emergency Management Homeland Security reimbursable Grant.

PERSONNEL POLICY RECOMMENDATIONS

- Hennen presented the policy revision recommendations from the County Policy Advisory Committee Meeting.
- On motion by Dahms, second by Klabunde, the Board voted unanimously to adopt the Lodging Reimbursement policy.
- On motion by Walling, second by Kokesch, the Board voted unanimously to adopt the amended language to Personnel Policy Section 13.11 County Contact Person.
- On motion by Klabunde, second by Kokesch, the Board voted unanimously to adopt the the amended language to Personnel Policy Section 6.17 Elected Benefits on Termination of Office.
- The Board requested further discussion at the June 8, 2010, Work Session on the Elected Benefits policy.
- On motion by Walling, second by Dahms, the Board voted unanimously to adopt the amended language to Personnel Policy 4.06 Injury on Duty Leave.
- On motion by Dahms, second by Klabunde, the Board voted unanimously to table the amended language for Personnel Policy 6.05.4 Holidays, to the June 8, 2010, Board Work Session.

PUBLIC HEARING FOR ENVIRONMENTAL LICENSING ORDINANCE

- On motion by Walling, second by Kokesch, the Board entered into a Public Hearing at 11:00 a.m. for the Environmental Licensing Ordinance. Administrator Knobloch presented the Affidavit of Publication. No one was present for the Hearing.
- On motion by Dahms, second by Walling, the Board voted unanimously to adopt the Environmental Health Licensing Ordinance for: Food, Beverage and Lodging Establishments, Manufacture Home Parks, Recreational Camping Areas, Youth Camps and Public Pools.
- The Public Hearing closed at 11:05 a.m.

SCHOOL NURSING CONTRACTS

- On motion by Walling, second by Klabunde, the Board voted unanimously to approve the school contracts with Cedar Mountain, Wabasso, St. John's, Milroy and St. Anne's School Districts for the 2010-2011 and 2011-2012 school years.

COMMISSIONERS

- The commissioners reported on meetings they attended.

Walling

- Building Committee
- Plum Creek – Friends of the Park
- Technology

Dahms

- SW Regional Development
- Soil & Water

Kokesch

- Historical Society
- AMC Futures

Klabunde

- Building Health Families
- Early Childhood

Schueller

- MN River Board
- RCRCA

ADJOURN

- There being no further business, Chair Schueller declared the meeting adjourned at 12:02 p.m.

John Schueller, Chair
Board of County Commissioners

Attest: _____
Vicki Knobloch
County Administrator