

REDWOOD COUNTY, MINNESOTA

APRIL 5, 2011

The Board of County Commissioners met in regular session at 8:30 a.m. in the Commissioners' Room in the Government Center, Redwood Falls, Minnesota.

Present for all or portions of the meeting were Commissioners Sharon Hollatz, Al Kokesch, John Schueller, Lon Walling and Priscilla Klabunde; Administrator Vicki Knobloch; County Attorney Steve Collins; Auditor-Treasurer Jean Price; Assessor Kathy Hillmer; Environmental Director Jon Mitchell; Recycling Coordinator Brian Sams; Land Use and Zoning Supervisor Brian Balstad; Sheriff Randy Hanson; Highway Engineer Willy Rabenberg; Andrew Kolander and Mark Rose.

Chair Walling called the meeting to order asking for the Pledge of Allegiance to the Flag.

No one was present for open forum.

On motion by Schueller, second by Hollatz, the Board voted unanimously to approve the revised agenda.

**CONSENT AGENDA**

- On motion by Klabunde, second by Hollatz, the Board voted unanimously to approve the following:
  - March 15, 2011, Board minutes.
  - March 29, 2011, Board minutes.
  - Payment of bills as follows:

Revenue Fund	\$ 171,298.14
Building Fund	\$ 435.32
Ditch Maintenance Fund	\$ 32,336.27
Solid Waste Fund	\$ 7,875.81

- Authorized out of state travel for Veteran Service Officer Martin Caraway to attend the NACVSO Annual Training Conference in Biloxi, Mississippi June 4-10, 2011.

**BOYS & GIRLS COUNTY DAY**

- Redwood County students entered the Board meeting at various times.

**REDWOOD COUNTY DRAINAGE AUTHORITY**

- On motion by Kokesch, second by Schueller, the Board voted unanimously to call the Drainage Authority meeting to order at 8:32 a.m.
- On motion by Kokesch, second by Klabunde, the Board voted unanimously to appoint Walling as Drainage Authority Board Chair.
- On motion by Schueller, second by Hollatz, the Board voted unanimously to approve the March 22, 2011, Drainage Authority meeting minutes.

- On motion by Klabunde, second by Kokesch, the Board voted unanimously to approve the following Findings of Fact and Order for the Redetermination of Benefits:

**BEFORE THE  
REDWOOD COUNTY BOARD OF COMMISSIONERS  
ACTING AS**

**THE DRAINAGE AUTHORITY FOR REDWOOD COUNTY**

Findings of Fact and Order for the Redetermination of Benefits, Pursuant to Minnesota Statutes 103E.351.

**WHEREAS**, the Redwood County Drainage Authority, by motion, ordered a Redetermination of Benefits for Redwood County Ditch #11, in that the benefits do not reflect present day land values and the benefited area has changed; and

**WHEREAS**, three viewers were appointed to complete the Redetermination of Benefits; and

**WHEREAS**, proper notice of a Public Hearing on the Redetermination of Benefits was provided, pursuant to Minnesota Statutes 103E.325; and

**WHEREAS**, a Public Hearing, pursuant to Minnesota Statutes 103E.335, was held on March 22, 2011; and

**WHEREAS**, the viewers presented the Viewers Report, that included the redetermined benefits and damages; and

**WHEREAS**, public comment on the Redetermination of Benefits was heard by the Drainage Authority;

**NOW, THEREFORE**, pursuant to Minnesota Statutes 103E.351, the redetermined benefits and damages, as reflected in the Final Viewers Report attached to this order as **Exhibit A**, shall replace all benefits and damages determined under any previously accepted proceedings for the establishment, repair, improvement or use of the drainage system as an outlet for Redwood County Ditch #11.

- On motion by Kokesch, second by Schueller, the Board voted unanimously to approve the following Findings of Fact and Order for the Redetermination of Benefits:

**BEFORE THE  
REDWOOD COUNTY BOARD OF COMMISSIONERS  
ACTING AS**

**THE DRAINAGE AUTHORITY FOR REDWOOD COUNTY**

Findings of Fact and Order for the Redetermination of Benefits, Pursuant to Minnesota Statutes 103E.351.

**WHEREAS**, the Redwood County Drainage Authority, by motion, ordered a Redetermination of Benefits for Redwood County Ditch #27, in that the benefits do not reflect present day land values and the benefited area has changed; and

**WHEREAS**, three viewers were appointed to complete the Redetermination of Benefits; and

**WHEREAS**, proper notice of a Public Hearing on the Redetermination of Benefits was provided, pursuant to Minnesota Statutes 103E.325; and

**WHEREAS**, a Public Hearing, pursuant to Minnesota Statutes 103E.335, was held on March 22, 2011; and

**WHEREAS**, the viewers presented the Viewers Report, that included the redetermined benefits and damages; and

**WHEREAS**, public comment on the Redetermination of Benefits was heard by the Drainage Authority;

**NOW, THEREFORE**, pursuant to Minnesota Statutes 103E.351, the redetermined benefits and damages, as reflected in the Final Viewers Report attached to this order as **Exhibit A**, shall replace all benefits and damages determined under any previously accepted proceedings for the establishment, repair, improvement or use of the drainage system as an outlet for Redwood County Ditch #27.

- On motion by Hollatz, second by Klabunde, with Schueller abstaining due to a conflict of interest on Ditch #34, the Board voted to approve the following Findings of Fact and Order for the Redetermination of Benefits:

**BEFORE THE  
REDWOOD COUNTY BOARD OF COMMISSIONERS  
ACTING AS**

**THE DRAINAGE AUTHORITY FOR REDWOOD COUNTY**

**Findings of Fact and Order for the Redetermination of Benefits, Pursuant to Minnesota Statutes 103E.351.**

**WHEREAS**, the Redwood County Drainage Authority, by motion, ordered a Redetermination of Benefits for Redwood County Ditch #34, in that the benefits do not reflect present day land values and the benefited area has changed; and

**WHEREAS**, three viewers were appointed to complete the Redetermination of Benefits; and

**WHEREAS**, proper notice of a Public Hearing on the Redetermination of Benefits was provided, pursuant to Minnesota Statutes 103E.325; and

**WHEREAS**, a Public Hearing, pursuant to Minnesota Statutes 103E.335, was held on March 22, 2011; and

**WHEREAS**, the viewers presented the Viewers Report, that included the redetermined benefits and damages; and

**WHEREAS**, public comment on the Redetermination of Benefits was heard by the Drainage Authority;

**NOW, THEREFORE**, pursuant to Minnesota Statutes 103E.351, the redetermined benefits and damages, as reflected in the Final Viewers Report attached to this order as **Exhibit A**, shall replace all benefits and damages determined under any previously accepted proceedings for the establishment, repair, improvement or use of the drainage system as an outlet for Redwood County Ditch #34.

- On motion by Walling, second by Schueller, the Board voted to approve the following Findings of Fact and Order for the Redetermination of Benefits:

**BEFORE THE  
REDWOOD COUNTY BOARD OF COMMISSIONERS  
ACTING AS  
THE DRAINAGE AUTHORITY FOR REDWOOD COUNTY**

**Findings of Fact and Order for the Redetermination of Benefits, Pursuant to Minnesota Statutes 103E.351.**

**WHEREAS**, the Redwood County Drainage Authority, by motion, ordered a Redetermination of Benefits for Redwood County Ditch #56 in that the benefits do not reflect present day land values and the benefited area has changed; and

**WHEREAS**, three viewers were appointed to complete the Redetermination of Benefits; and

**WHEREAS**, proper notice of a Public Hearing on the Redetermination of Benefits was provided, pursuant to Minnesota Statutes 103E.325; and

**WHEREAS**, a Public Hearing, pursuant to Minnesota Statutes 103E.335, was held on March 22, 2011; and

**WHEREAS**, the viewers presented the Viewers Report, that included the redetermined benefits and damages; and

**WHEREAS**, public comment on the Redetermination of Benefits was heard by the Drainage Authority;

**NOW, THEREFORE**, pursuant to Minnesota Statutes 103E.351, the redetermined benefits and damages, as reflected in the Final Viewers Report attached to this order as **Exhibit A**, shall replace all benefits and damages determined under any previously accepted proceedings for the establishment, repair, improvement or use of the drainage system as an outlet for Redwood County Ditch #56.

- Chair Walling closed the Drainage Authority meeting.

#### **RECONVENE**

- The Board reconvened as Redwood County Board of Commissioners at 8:35 a.m.

#### **AUDITOR/TREASURER-ADMINISTRATOR**

- The Board held discussion regarding the 2010 fund balances.
- On motion by Kokesch, second by Schueller, the Board voted unanimously to approve the Designations of 2010 Fund Balance report.

#### **ADMINISTRATOR**

- On motion by Klabunde, second by Kokesch, the Board voted unanimously to approve the Request for Proposal (RFP), and authorized publication and acceptance of proposals for a Geographic Information System (GIS) parcel layer for Redwood County.
- On motion by Hollatz, second by Schueller, the Board voted unanimously to approve the Amendment No. 3 with the State of Minnesota Commissioner of Commerce for the Energy Efficiency and Conservation Block Grant (EECBG) providing energy efficiency improvements extending the expiration date to June 30, 2011.
- On motion by Walling, second by Kokesch, the Board voted unanimously to approve the contract for Services between Redwood County and Redwood Area Development Corporation to provide Economic Development Authority (EDA) services from January 1, 2011 through December 31, 2011.
- On motion by Schueller, second by Klabunde, the Board voted unanimously to approve Board Chair's signature on a letter in support of Community Action in the 7<sup>th</sup> Congressional District to the legislature.
- On motion by Schueller, second by Klabunde, the Board voted unanimously to approve a Public Health Service Agreement with New Horizons Crisis Center from January 1, 2011 through December 31, 2011.

- On motion by Hollatz, second by Kokesch, the Board voted unanimously to approve the following resolution:

**RESOLUTION APPOINTING  
BILL UFKIN AND MITCH KLING  
TO THE  
LINCOLN PIPESTONE RURAL WATER SYSTEM  
BOARD OF COMMISSIONERS**

**RECITALS/BACKGROUND**

**WHEREAS** , Bill Ufkin's 4-year term as a Commissioner on the Lincoln Pipestone Rural Water System Board of Commissioners is scheduled to expire at midnight on December 31, 2011; and

**WHEREAS**, Mitch Kling's 4-year term as a Commissioner on the Lincoln Pipestone Rural Water System Board of Commissioners is scheduled to expire at midnight on December 31, 2011; and

**WHEREAS**, the Redwood County Board of Commissioners believes that Bill Ufkin and Mitch Kling are qualified to act as Commissioners on the Lincoln Pipestone Rural Water Board of Commissioners and are both worthy of appointment.

**RESOLUTION**

**BE IT NOW RESOLVED**, that the Redwood County Board of Commissioners hereby appoint Bill Ufkin and Mitch Kling to the Lincoln Pipestone Rural Water System Board of Commissioners pursuant to and provided for by Minnesota Statutes §116A et seq. Bill Ufkin and Mitch Kling's terms shall commence at 12:00 a.m. on January 1, 2012, and shall expire at midnight on December 31, 2015.

***Personnel Items***

- On motion by Klabunde, second by Kokesch, the Board voted unanimously to approve the retirement resignation of Area Maintenance Supervisor Dennis Stewig effective May 31, 2011, and thanked him for his years of service to Redwood County.

**ENVIRONMENTAL SERVICES**

***Recycling:***

- Sams presented quotes for three new roll-off recycling containers. On motion by Schueller, second by Hollatz, the Board voted unanimously to accept the low quote of Spanier Welding for three roll-off containers at a total cost of \$22,500. A second quote of \$22,835 was received by Pro-Tainer.
- Sams updated the Board on the MNDOT/Redwood County Recycling signs and the MPCA Industrial Storm Water permit.
- On motion by Hollatz, second by Schueller, the Board voted unanimously to approve the addition of the Solid Waste Haulers License Fee of \$50/year to the 2011 Redwood County Fee Schedule.

***Planning and Zoning:***

- Balstad presented recommendations from the Planning Commission.
- A Conditional Use Permit #04-11 of Brian Kletscher for the excavation and extraction of gravel and sand located in Section 22 of Vesta Township. On motion by Walling, second by Schueller, the Board voted unanimously to approve CUP #04-11 to Brian Kletscher

for the excavation and extraction of gravel and sand with twenty (20) conditions as set forth by the Planning Commission.

- A Conditional Use Permit #01-11 of Andrew and Warren Kolander to expand an existing feedlot located in Section 29, Vesta Township. On motion by Walling, second by Kokesch, the Board voted unanimously to approve CUP #01-11 of Andrew and Warren Kolander to expand an existing feedlot with eighteen (18) conditions as set forth by the Planning Commission.
- A Conditional Use Permit #02-11 of Laura and John Rigge o/b/o Grandview Valley Winery for the establishment and operation of a Farm/Rural Winery in Section 21 of Swedes Forest Township. On motion by Klabunde, second by Hollatz, the Board voted unanimously to approve CUP #02-11 of Laura and John Rigge o/b/o Grandview Valley Winery for the establishment and operation of a Farm/Rural Winery with eighteen (18) conditions as set forth by the Planning Commission.
- A Conditional Use Permit #03-11 of Tom and Todd Green o/b/o TMT Green Acres to expand an existing feedlot located in Section 4, Morgan Township. On motion by Kokesch, second by Schueller, the Board voted unanimously to approve CUP #03-11 of Tom and Todd Green o/b/o TMT Green Acres to expand an existing feedlot with eighteen (18) conditions as set forth by the Planning Commission.
- A Rezoning of Thirteen (13) Parcels located in Section 5 of Township 112N, Range 35W and one (1) Parcel located in Section 5, Township 112N, Range 35W, file #01-11 RZ was presented. On motion by Kokesch, second by Klabunde, the Board voted unanimously to approve File #01-11 RZ for the fourteen (14) Parcels to be rezoned from the existing designation(s) to "B-1" Highway Service Business.
- Balstad updated the Board on the Minnesota Clean Water Partnership Loan Agreement and informed them of the options for loan amounts.
- On motion by Kokesch, second by Schueller, the Board voted unanimously to approve the loan amount of \$500,000 for the Minnesota Clean Water Partnership Project Implementation Loan Agreement # SRF0236.
- On motion by Hollatz, second by Klabunde, the Board voted unanimously to approve the following Resolution:

**RESOLUTION OF THE REDWOOD COUNTY BOARD OF  
COMMISSIONERS**

**BE IT RESOLVED** by the Redwood County Board of Commissioners Brian Balstad be designated as Project Representative for the implementation of the Conservation Practices and Effectiveness Monitoring in the Middle Minnesota Watershed Project Continuation for Redwood County.

The Project Representative shall have the authority to represent the Redwood County Board of Commissioners in all Project matters that do not specifically require action by the Redwood County Board of Commissioners.

**BE IT FURTHER RESOLVED** by the Redwood County Board of Commissioners the County Board Chair, Lon Walling, be authorized to execute the attached Minnesota Clean Water Partnership Project Implementation Loan Agreement, Loan Agreement No. SRF 0236, for the above-referenced Project on behalf of the Board as Loan Sponsor.

**BE IT FURTHER RESOLVED** by the Redwood County Board of Commissioners the Environmental Office Staff be authorized to execute loan

disbursement requests for the above referenced Project to the Minnesota Pollution Control Agency on behalf of the Board.

### **ROAD & BRIDGE**

- On motion by Schueller, second by Klabunde, the Board voted unanimously to approve payment of Road & Bridge bills in the amount of \$108,503.62.
- On motion by Hollatz, second by Kokesch, the Board voted unanimously to authorize advertising for the County-Wide Striping, setting the bid opening for May 26, 2011 at 10:00 a.m.
- On motion by Kokesch, second by Schueller, the Board voted unanimously to approve the 2011 Equipment Rental Rates as presented.
- Rabenberg informed the Board of the damages on Bridge #89859 on CSAH 31 (Swayback Bridge) in Ramsey Park over the Redwood River.
- Rabenberg updated the Board on the various road closures around the County.
- Rabenberg read the bid opened March 17, 2011 for Bituminous Road Repair Materials (Seal Coat Oils). After an audit of the bid, on motion by Hollatz, second by Schueller, the Board voted unanimously to award the bid for Bituminous Road Repair Materials to Flint Hills of Marshall, in the amount of \$102,726.90. No other bids were submitted.
- Rabenberg updated the Board on the CSAH 2 road posting.

### **SHERIFF**

- On motion by Klabunde, second by Hollatz, the Board voted unanimously to approve the purchase of equipment for the Child Advocacy Center in the Courthouse from Microception, Inc. in the amount of \$17,171.00, to be paid by the Otto Bremer Foundation Grant. No other quotes were submitted.

#### ***Personnel Items***

- On motion by Schueller, second by Kokesch, the Board voted unanimously to appoint Irene Kaufenberg as part-time cook, effective April 6, 2011, at Grade 5, Step 1 \$10.69.

### **COMMISSIONERS**

- The commissioners reported on meetings they attended.

#### ***Hollatz***

- Senator Klobuchar and Gary Revier Visit

#### ***Walling***

- RADC/EDA

#### ***Schueller***

- RSVP
- Are II/RCRCA
- RMEB
- MNDOT Rules
- RC & D
- Radio Board
- Public Ditch Meeting

**ADJOURN**

- There being no further action items, Chair Walling declared the meeting adjourned at 12:06 p.m.

**WORK SESSION WITH HUMAN SERVICES**

- Bavier, Rayburn and Bruflat updated the Board on programs administered by Human Services.

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Lon Walling, Chair  
Board of County Commissioners

Attest: \_\_\_\_\_  
Vicki Knobloch  
County Administrator